

EDUCATION, CHILDREN AND YOUNG PEOPLE O&S COMMITTEE
ACTION TRACKER 2023-24

Date	Agenda Item	Outstanding Actions	Update / Notes
22 Feb 2023	School Attainment and School Improvement	The recruitment and retention rates of teachers in the city in comparison to other areas.	This requires Oracle to be run and Schools HR advise this is currently not possible.
5 April 2023	Children's Trust	The Children's Trust to attend a future committee meeting to discuss the review of short breaks.	An interim update was e-mailed on the 21 November 2023 and the Children's Trust is programmed to attend the 15 May 2024 committee meeting.
19 Jul 2023	Performance Update	The draft attendance strategy to be brought to the committee meeting in September when discussing the Hidden Children item, and the relevant officers to be in attendance for this.	Hidden Children was an item at the October committee meeting and the Committee are awaiting the draft attendance strategy.
18 Oct 2023	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council's Response to S114 Notice and Financial Recovery Plan	The Director, Children and Families, to bring work at early stages of planning for input by the Committee.	Ongoing.
		Future agenda items to include a snapshot of their associated spend/budget and impact.	Ongoing.
29 Nov 2023	School Improvement – The New Relationship with Schools	Details of the feedback from the consultation for the new policy to be provided.	Ongoing and will be shared late April 2024.
29 Nov 2023	School Improvement – The New Relationship with Schools	The timeline for the attendance strategy presentation to Cabinet to be e-mailed to the Committee.	

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17 Jan 2024	Improving Services for Children and Families Plan Update	Sally Rowe, independent chair of the Improving Services for Children and Families Board to be invited to a future meeting.	The Independent Chair cannot attend the 15 May 2024 committee meeting and will therefore be invited to a future meeting.
		The Director, Children and Families to discuss with the independent chair of the Improving Services for Children and Families Board arrangements for sharing action points from the Board's meetings with the Committee.	This will be shared with the Committee in the future.
		The Committee to discuss the draft Attendance Strategy in April 2024.	This will not be ready for the 10 April 2024 committee meeting and will need to be programmed for a later committee meeting.
		An update on the finalised data and digital road map to be provided alongside future improvement and performance updates to the Committee.	The final Data/Digital Road Map will be produced by April 2024, to allow time to confirm 1) recruitment levels/timelines for the redesigned Digital Evidence and Performance team and 2) establish impacts of cost saving on central IT support available.
		<p>The following to be provided by the Directorate:</p> <ul style="list-style-type: none"> A diagram of the transformation to include services that have been lost, timelines for the different areas, and staffing information. Membership details, Terms of Reference (TOR), and frequency of meetings of the Improving Services for Children and Families Board. 	E-mailed information on 31 January 2024.

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28 Feb 2024	SEND Sufficiency Strategy 2024-2030	The cost for appeals and challenges in relation to EHCPs	
		The Head of SEND Commissioning to clarify within the Strategy that the data applied to different cohorts and the movements within these.	
		Further updates to the Committee on the SEND Sufficiency Strategy 2024-2030 to be programmed.	Updated the work programme accordingly.
28 Feb 2024	Early Years Education Entitlement	The Head of Early Years and Childcare to:	
		Send information on early years entitlement and signposting to Councillors and the Committee for dissemination in local communities.	E-mailed information on 28 March 2024.
		Keep the local Councillors updated in the nine wards where it was believed there could be specific pressures due to current sufficiency gaps which were currently being covered by parents accessing places in surrounding ward (Garretts Green, Handsworth Wood, Highters Heath, Holyhead, Kingstanding, Perry Common, Quinton, Stockland Green, and Yardley East).	E-mailed information on 28 March 2024.
		Provide the Committee with the contact details for the two safeguarding officers.	E-mailed information on 28 March 2024.
		Provide the Committee with research findings into statistical neighbours on how they were addressing issues with early years education.	E-mailed information on 28 March 2024 and officers will report back to the Committee once completed.
		Provide the Committee with figures where only percentages had been used in the report and presentation.	Awaiting information.

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17 May 2023	Young People's Substance Use Service	Aquarius to provide the timeline for the Manchester Met University project.	Aquarius have met with the researchers, and they are preparing a slide deck of their initial findings. They are expecting the project to conclude by the end of the year.
17 May 2023	SEND	<p>The following to be provided via e-mail:</p> <ul style="list-style-type: none"> • The spend information for staffing within the SEND and Inclusion Service. • Information on the indicators in the APP on the Council's website that state, 'requires baseline.' 	<p>E-mailed the information on 25 August 2023.</p> <p>E-mailed the response on 12 June 2023.</p>
		The Committee to provide further questions in writing for officers to provide a written response.	None were received.
17 May 2023	Action Tracker	The timeline for when the SEND Sufficiency Report would be available to be provided.	The draft strategy was discussed at the 28 February 2024 committee meeting.
14 Jun 2023	Developing the Education, Children and Young People O&S Committee's Work Programme 2023/24	Members of the Task and Finish Group for the Child Criminal Exploitation Inquiry and the Children and Young People's Mental Health Inquiry will be followed up.	Cllr. Debbie Clancy replaced Cllr. Simon Morrall on the CCE Inquiry T&F Group, and the Young People's Mental Health Inquiry T&F Group.

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19 July 2023	Children and Young People's Travel Service	A workshop for cultural change and the statutory guidance for the Children's and Young People's Travel Service to be arranged.	The all Councillor workshop was arranged for Thursday, 16 November 2023 and the presentation slides were circulated to the Committee on 4 December 2023.
		A breakdown of discretionary and statutory spend to be provided.	E-mailed the information on 15 December 2023.
		More information on Personal Transport Budgets to be provided.	E-mailed the information on 15 December 2023.
		More information on the new Application and Eligibility Review Panel to be provided.	E-mailed the information on 15 December 2023.
19 July 2023	SEND Tribunals	<p>Information on the programme of training/briefings being developed regarding SEND for all Members to be provided. If the following is not covered within this, then a workshop to be organised for the Committee:</p> <ul style="list-style-type: none"> • A regular update from families going through the Tribunal process to understand the family experience and highlight any issues that may inform service improvement. • A briefing note outlining how high quality decisions are made when developing Education and Health Care Plans (EHCPs), including how learning from Tribunals is shared to improve services. 	<p>Workshops/Sessions for all Members:</p> <ul style="list-style-type: none"> • SEND (this will include Tribunals). • Schools (how Councillors can support local schools, e.g., admissions). • Safeguarding (the Chair requested whether there could be a workshop for corporate parenting, and the Cabinet Member agreed to check whether the safeguarding workshop/session could include corporate parenting).

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19 July 2023	SEND Tribunals	The draft SEND Sufficiency Strategy to be added to the Committee's Work Programme.	The draft strategy was discussed at the 28 February 2024 committee meeting.
19 Jul 2023	Work Programme	Cllr. Debbie Clancy to be sent the dates of the evidence gathering sessions for the CCE Inquiry.	Dates were forwarded to Cllr. Debbie Clancy.
		Members to e-mail details of items they wish to be added to the menu of topics/issues.	None were received.
		There were potentially three workshops to be arranged: Children and Young People's Travel Service, SEND Tribunals, and the Data Workshop.	The Children's and Young People's Travel Service Workshop took place on 16 November 2023. The SEND Tribunals Workshop for the Committee will not be needed as it will be covered in the workshop/sessions arranged for all Members.
		Further discussions relating to the focus and format of performance data presented to the Committee be considered at the Member Data Workshop.	The Data Workshop for the Committee took place on 6 November 2023.
		Information on mental health element of Employment Support Programme be provided to Members.	E-mailed to Members on 9 October 2023.
		An explanation be given to Members as to whether the percentage figures for the most common reason for staff sickness absence related to days lost to sickness, or the percentage of people sick for each reason.	E-mailed to Members on 9 October 2023.

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6 Sep 2023	Financial Challenges – Scrutiny Contribution to the Budget Savings and Recovery Plan	A copy of Director’s communication to headteachers and staff following the announcement of the S114 notice be sent to Members for information.	E-mailed to Members on 20 September 2023.
6 Sep 2023	Work Programme	That subject to further input from the Chair and Deputy Chair, the SEND Sufficiently Strategy and the Early Years Education Entitlement Deep Dive items be added to work programme for January 2024.	The work programme has been updated accordingly.
18 Oct 2023	Scrutiny of Delivery of 2023/24 Budget Savings and Update on the Council’s Response to S114 Notice and Financial Recovery Plan	The Chair to update the Committee on the work of the Finance and Resources T&F Group in relation to the Committee’s remit.	Update provided at the January committee meeting.
18 Oct 2023	Hidden Children	The planning for further development of the governance around school exclusions and part time timetables to be brought to a future committee meeting for comment.	Added to the work programme under menu of issues for consideration.
		The Headteacher to provide the data on length of stay of students at City of Birmingham School (COBS).	E-mailed the information on 15 December 2023.
		A visit of the Committee to COBS to be arranged.	Work programme updated accordingly.
		The Committee to forward any further questions to the Scrutiny Office.	None were received.
		The increase in behavioural problems and speech and language being less developed when children start primary	Work Programme updated accordingly.

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		schools to be included in the Early Years Education Entitlement item being discussed at the 17 January 2024 committee meeting.	
		Further focused work on Elective Home Education (EHE) and part time timetables to be considered after the Child Criminal Exploitation Inquiry had finished in the new year.	Work Programme updated accordingly.
18 Oct 2023	Work Programme	The review of short breaks item programmed for the November committee meeting will be deferred to a future committee meeting and subject to an interim written update to be circulated to the Committee, which will include a commitment and timescale for when the review will be completed, and a report can be presented to Committee.	An interim update was e-mailed on the 21 November 2023, and this item can be discussed when the Children's Trust attend the May committee meeting. The work programme has been updated accordingly.
		The SEND Commissioner to be invited to attend the November committee meeting.	Attended the November 2023 committee meeting.
		The school improvement re-design item (school improvement – the new relationship with schools) to be added to the work programme for November committee meeting.	The item was discussed at the November 2023 committee meeting.
29 Nov 2023	Action Tracker	The presentation slides used at the Children and Young People's Travel Service Workshop held for all Councillors on 16 November 2023 to be provided.	E-mailed to the Committee on 4 December 2023.

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		A written update on the outstanding actions for the Children and Young People's Travel Service to be provided by the Directorate via e-mail.	E-mailed the information on 15 December 2023.
29 Nov 2023	School Improvement – The New Relationship with Schools	The new Ofsted Inspection Framework (including timelines for inspections) to be e-mailed to the Committee.	E-mailed on 4 December 2023.
		Timescales for the development of the new policy for school improvement and schools causing concern, which included the consultation and presentation to Cabinet.	E-mailed the timeline for the School Improvement – New Relationship piece on 15 December 2023. The timelines on the school causing concern policy will be forwarded shortly.
29 Nov 2023	Work Programme	The Committee to have a meeting on Teams in December to provide input and make recommendations to the Budget T&F Group.	Work Programme updated accordingly.