

BIRMINGHAM CITY COUNCIL

LICENSING SUB-COMMITTEE B

TUESDAY, 02 JULY 2024 AT 10:00 HOURS
IN ON-LINE MEETING, MICROSOFT TEAMS

Please note a short break will be taken approximately 90 minutes from the start of the meeting and a 30 minute break will be taken at 1300 hours.

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATIONS OF INTERESTS

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

3 **APOLOGIES AND NOTIFICATION OF NOMINEE MEMBERS**

3 - 9

4 **MINUTES**

To note the public part of the Minutes of the meeting held on 11 June 2024 and to confirm and sign the Minutes as a whole.

10 - 42

5 **LICENSING ACT 2003 PREMISES LICENCE – GRANT BEER AND COCKTAILS, 449 BIRMINGHAM ROAD, WYLDE GREEN, SUTTON COLDFIELD, B72 1AX**

Report of the Director of Regulation and Enforcement.
N.B. Application scheduled to be heard at 10:00am.

6 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

7 **EXCLUSION OF THE PUBLIC**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

Exempt Paragraph 3

PRIVATE AGENDA

1 **MINUTES**

To note the private part of the Minutes of the meeting held on 11 June 2024 at 1000 hours and to confirm and sign the Minutes as a whole.

2 **OTHER URGENT BUSINESS (EXEMPT INFORMATION)**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

BIRMINGHAM CITY COUNCIL

<p>LICENSING SUB-COMMITTEE B 11 JUNE 2024</p>
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MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE B HELD ON TUESDAY 11 JUNE 2024 AT 1000 HOURS AS AN ON-LINE MEETING.

PRESENT: - Councillor Saddak Miah in the Chair;

Councillors Sybil Spence and Penny Wagg.

ALSO PRESENT

David Kennedy – Licensing Section
Joanne Swampillai – Legal Services
Katy Poole – Committee Services

(Other officers were also present for web streaming purposes but were not actively participating in the meeting)

1/110624 **NOTICE OF RECORDING/WEBCAST**

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2/110624 **DECLARATION OF INTERESTS**

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

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APOLOGIES AND NOTIFICATION OF NOMINEE MEMBERS

3/110624 Apologies were submitted on behalf of Councillor Adam Higgs and Councillor Penny Wagg was the nominated substitute Members.

APPOINTMENT OF SUB-COMMITTEE

4/110623 The Sub-Committee noted the appointment by the City Council of the Sub-Committee and Chair for the Municipal Year 2024/25.

Members were reminded that they may nominate another Member of their respective Party Group on the Licensing and Public Protection Committee to attend in their place.

Any Member nominated must of had formal training as set out in Paragraph 6.1 of the Licensing Committee Code of Practice for Councillors and Officers.

DELEGATIONS OF SUB-COMMITTEE

5/110623 The delegations to the Sub-Committee as follows:-

To determine matters relating to the Licensing Act 2003, the Gambling Act 2005, hackney carriage licences private hire licences and such business as may be referred by the Director of Regulation and Enforcement.

MINUTES

6/110623 The public part of the Minutes of the meeting held on 23 April 2024 at 1000 hours, 7 May 2024 at 1000 hours were circulated and the Minutes as a whole were signed by the Chair.

LICENSING ACT 2003 PREMISES LICENCE – VARIATION – HAYER SUPERMARKET, 270-271 ICKNIELD PORT ROAD, EDGBASTON, BIRMINGHAM, B16 0AG.

7/110623 The following report of the Director of Regulation and Enforcement was submitted:-

(See document no. 1)

On Behalf of the Applicant

Duncan Craig – Barrister, St. Philips Chambers

Shokat Ali – Applicant

On Behalf of Those Making Representations

No one attended.

* * *

The Chairman introduced the Members and officers present and the Chair asked if there were any preliminary points for the Sub-Committee to consider.

The Chair outlined the procedure to be followed at the hearing and invited the Licensing Officer to present the report. David Kennedy, Licensing Section, outlined the report.

The Chair then invited the applicant to make their submission, Duncan Craig on behalf of the applicant made the following points: -

- a) That the premises had never caused any problems, no review applications or minor variations. The premises had been open and trading since 2005.
- b) His client had been running the premises for approximately 1 years, but had been a personal licence holder since 2005 – he had been in the trade for 19 years.
- c) All the usual steps had been proposed in the application.
- d) That granting the application for a modest increase in hours would ensure a series of enforceable conditions were attached to the licence, that did not currently exist.
- e) Following discussions with West Midlands Police they had reduced the hours from the original application.
- f) The responsible authorities were the experts in their individual fields, and yet none had made representations. Demonstrating that they considered the application to be appropriate and proportionate.
- g) Many of the representations from other persons were concerned about 24 hour opening times, yet the application had been amended and the hours reduced.
- h) The further conditions would enhance the enforceability of the licence.
- i) There were also concerns about litter and broken glass but that could not be attributed to his client.
- j) His client was a responsible operator as demonstrated by his track record.
- k) The objectors also refer to other licensed premises in the area, but need was not a consideration under the Licensing Act.

Licensing Sub-Committee B – 11 June 2024

- l) The concerns regarding hours had been addressed by the amended application.
- m) The licence would be better balanced, and the additional conditions would be enforceable.
- n) He requested that the Committee granted the application.

Members asked questions and Duncan Craig, on behalf of the applicant gave the following responses: -

- a) The thrust of the objections were in relation to the original application for a 24 hour licence.
- b) Much of the other points raised by the objectors was not relevant.
- c) The litter and broken glass issue could not be attributed to his client.

The Chair then invited Duncan Craig to make a closing submission, he made the following closing statements: -

- a) The application had been significantly reduced from what it was and all the responsible authorities were happy.
- b) That he hoped the residents would be happy with the amended application.
- c) He requested that the application be granted.

At this stage the Members, Committee Lawyer and Committee Manager went into a separate private MS Teams meeting to deliberate and a full written decision was sent to all parties as follows;

8/110624

RESOLVED:-

That the application by Shokat Ali to vary the premises licence in respect of Hayer Supermarket, 270-271 Icknield Port Road, Edgbaston, Birmingham B16 0AG, under section 34 of the Licensing Act 2003, be granted as follows:

- The hours for the sale of alcohol shall be from 06:00 hours until 00:00 hours daily
- Premises to remain open to the public from 06:00 hours until 00:00 hours daily
- Those conditions agreed between the licence holder and West Midlands Police in advance of the meeting shall be adopted, namely:
 1. If for any reason the CCTV hard drive needs to be replaced the previous/old hard drive will be kept on site for a minimum of 28 days and made immediately available to any of the responsible authorities on request. The CCTV system will be checked once each week to ensure that it is in working order. The

identity of the checker and the result of the check will be noted in the incident log and signed off by the DPS

2. The condition regarding minimum staffing to be removed
3. An incident register will be kept on the premises and made available at all times to any of the responsible authorities on request

Those other matters detailed in the operating schedule and the relevant mandatory conditions under the Licensing Act 2003 will continue to form part of the licence issued.

The licence holder attended the meeting with his brother. He was represented at the meeting by counsel, who explained to the Sub-Committee that the application had been reduced in scope considerably since it was initially submitted, following discussions between the licence holder and West Midlands Police. The original request for 24 hour operation had been significantly reduced, and the proposal now was for the sale of alcohol for consumption off the premises from 06.00 hours to 00.00 hours daily.

The licence, which had originally been a Justices' licence under the old licensing arrangements, and had been converted to the current form of licence in 2005, had no conditions attached to it beyond the mandatory conditions. Counsel observed that this was evidence that the premises had not caused any issues; the licence had never been reviewed, and nor had there been any need to request any minor variation. The Sub-Committee noted that the licence had caused no problems since November 2005.

The applicant had operated the Hayer Supermarket premises for about a year, but had been a personal licence holder since 2005, and had been involved with the convenience store sector of the licensed trade for 19 years.

Measures proposed by the applicant when submitting the application had addressed matters such as staff training, CCTV, firefighting equipment, public safety signage and the 'Challenge 25' scheme. Counsel observed that if the Sub-Committee were to grant the application for the modest increase in hours (24 hour operation was no longer the request), there would then be a series of enforceable new conditions on the licence. Those new conditions included an amendment to the CCTV condition at the request of the Police, and a requirement to have an incident register. The Sub-Committee noted that conditions endorsed by the Police would form part of the licence if the variation were to be granted.

Counsel drew the attention of the Members to the Guidance issued by the Secretary of State under section 182 of the Act, which at paragraph 9.13 stated that the responsible authorities are the experts in their fields; he noted that in the instant matter no responsible authorities had made any representations, as they considered the application to be appropriate and proportionate. West Midlands Police had confirmed that they were satisfied with the reduction in hours and the further conditions.

Regarding the objections from other persons, counsel noted that all the representations had been made on the basis that the application was for

operation across 24 hours. Whilst the persons had not withdrawn their representations, and the representations were therefore still valid, the persons had not commented on the fact that the scope of the application had entirely changed; the request now was to increase the hours by only a relatively modest amount. The Sub-Committee noted this.

Other issues raised by those objecting referred to the presence of supported accommodation in the area; counsel observed that this did not bear any relation to the application. Regarding litter and broken glass in the area, some of which had been photographed and submitted by those making representations (the photographs were in the Committee Report), counsel asked the Sub-Committee to note that such issues were not attributable to the licence holder as he was a responsible operator, as demonstrated by his track record.

References to the number of licensed premises already in the neighbourhood were not of relevance, as there was no cumulative impact zone in force for the area. Counsel reminded the Sub-Committee that all the representations had been made when the application had originally been submitted, when the request then had been for operation across 24 hours; he therefore considered that all the concerns had been satisfactorily addressed, and indeed to the satisfaction of the Police. The Sub-Committee accepted this.

Regarding the petitions against the application, counsel observed that the individual representations should carry more weight, because those persons would have considered the content of their individual submission and have composed it themselves; he therefore asked the Members to discount the petitions as they were a 'generic' style of objection.

In conclusion, counsel observed that there had been some objections to the application, but none of those objecting had attended the meeting. The application had been scoped back significantly in terms of the requested hours for the sale of alcohol. The agreement over the conditions suggested by the Police meant that the licence would be much more focused on the promotion of the licensing objectives, via the new and enforceable conditions.

One Member expressed confusion about the objections generally, and why it was that people had objected. Counsel explained that the main issue was the initial proposal to operate across 24 hours, which was no longer requested by the applicant following discussions with the Police. Concern about supported accommodation in the local area was irrelevant to the application; counsel reminded the Sub-Committee that the application should be judged on its merits, and not on whether there was supported accommodation in the area. This also applied to the comments made about a local nature reserve. The Sub-Committee accepted this.

Regarding litter and broken glass, there was no evidence whatsoever that the licence holder or his premises were the cause of any litter in the area. The fact that other licensed premises in the area already offered alcohol was irrelevant, as "need" was not a consideration. Parking had also been raised as an issue, but was not a relevant consideration. Counsel remarked that there were no objections to the specifics of this particular application – the concerns raised

simply referred to the area in which the Hayer Supermarket was located. The Members noted all of this.

When deliberating, the Sub-Committee carefully considered the proposal put forward by the licence holder, and the likely impact of the variation application. The Members bore in mind paragraph 9.12 of the Guidance issued under s182 of the Act, namely the need for robust evidence in decision making.

The representations which had been received had raised issues which were not directly connected with the operation of the premises; the Members agreed with counsel that the objections related to issues in the general area, rather than with the proposed operating style of this specific premises.

Moreover, none of those making representations attended the meeting, and so the Members did not have an opportunity to ask them questions about their views on either the revised (shortened) hours, or the new conditions. The Police were content now that the hours had been reduced and conditions agreed, and the other responsible authorities had not raised any concerns at all. This was reassuring.

The Sub-Committee considered that the variation proposal put forward by the licence holder was precise and enforceable, and would cover any potential risk adequately. The applicant had liaised with the Police and had accepted their suggestions. The shortening of the hours significantly reduced the likelihood of problems arising in connection with the operation. All in all, the application inspired confidence.

The Sub-Committee therefore resolved to vary the licence to the hours and conditions agreed between the licence holder and the Police.

In reaching this decision, the Sub-Committee has given due consideration to the City Council's Statement of Licensing Policy, the Guidance issued under s182 of the Licensing Act 2003 by the Home Office, the application for the variation of the premises licence, the written representations received, and the submissions made at the hearing by counsel for the licence holder.

All parties are reminded that under the provisions contained within Schedule 5 to the Licensing Act 2003, there is the right of appeal against the decision of the Licensing Authority to the Magistrates' Court, such an appeal to be made within twenty-one days of the date of notification of the decision.

EXCLUSION OF THE PUBLIC

9/110624

RESOLVED:-

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

Exempt Paragraph 3.

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	Licensing Sub Committee B
Report of:	Director of Regulation & Enforcement
Date of Meeting:	Tuesday 2nd July 2024
Subject:	Licensing Act 2003 Premises Licence – Grant
Premises:	Beer and Cocktails, 449 Birmingham Road, Wylde Green, Sutton Coldfield, B72 1AX
Ward affected:	Sutton Wylde Green
Contact Officer:	Bhapinder Nandhra, Senior Licensing Officer, licensing@birmingham.gov.uk

1. Purpose of report:

To consider the representations that have been made in respect of an application for a Premises Licence which seeks to permit the Sale of Alcohol (for consumption both on and off the premises) to operate from 10:00am until 01:00am (Monday to Sunday).

The provision of Regulated Entertainment consisting of live music, recorded music and anything of a similar description, to operate indoors only, from 10:00am until 01:00am (Monday to Sunday).

Premises to remain open to the public from 10:00am until 01:30am (Monday to Sunday).

Other dates and time as specified in the application form.

2. Recommendation:

To consider the representations that have been made and to determine the application, having regard to:

- The submissions made by all parties
- The Statement of Licensing Policy
- The Public Sector Equality Duty
- The s182 Guidance

3. Brief Summary of Report:

An application for a Premises Licence was received on 16th May 2024 in respect of Beer and Cocktails, 449 Birmingham Road, Wylde Green, Sutton Coldfield, B72 1AX.

Representations have been received from other persons.

4. Compliance Issues:**4.1 Consistency with relevant Council Policies, Plans or Strategies:**

The report complies with the City Council's Statement of Licensing Policy and the Council's Corporate Plan to improve the standard of all licensed persons, premises and vehicles in the City.

5. Relevant background/chronology of key events:

JTSN449 Limited applied on 16th May 2024 for the grant of a Premises Licence for Beer and Cocktails, 449 Birmingham Road, Wylde Green, Sutton Coldfield, B72 1AX.

Representations have been received from other persons, which are attached at Appendices 1 – 7.

The application is attached at Appendix 8.

Site Location Plans at Appendix 9.

When carrying out its licensing functions, a licensing authority must have regard to Birmingham City Council's Statement of Licensing Policy and the Guidance issued by the Secretary of State under s182 of the Licensing Act 2003. The Licensing Authority is also required to take such steps as it considers appropriate for the promotion of the licensing objectives, which are:-

- a. The prevention of crime and disorder;
- b. Public safety;
- c. The prevention of public nuisance; and
- d. The protection of children from harm.

6. List of background documents:

Copies of the representations as detailed in Appendices 1 – 7.
Application Form, Appendix 8.
Site Location Plans, Appendix 9.

7. Options available

To Grant the licence in accordance with the application.
To Reject the application.
To Grant the licence subject to conditions modified to such an extent as considered appropriate.
Exclude from the licence any of the licensable activities to which the application relates.
Refuse to specify a person in the licence as the premises supervisor.

From:

Sent: Friday, May 17, 2024 3:42 PM

To: Licensing

Subject: 449 Birmingham rd Alcohol and Entertainment licence

Hi,

I live at Harman rd, B72

Re. Licence and entertainment 449 Birmingham rd.

Under no circumstances do we want this new premises to have entertainment until 1pm.

It's a ridiculous idea.

I have four children who clearly need to sleep. We worry about drunk people and noise.

Already the area is not safe. We don't want this at all.

What do we do next to make sure this does not happen?

From:
Sent: Tuesday, May 28, 2024 6:59 PM
To: Licensing
Subject: License application objection

I would like to object to a license for alcohol and entertainment being granted for the premises at 449 Birmingham Rd Wylde Green B72 1AX between the hours of 10.00am and 1.00am seven days a week. The application posted at the premises states that the application was made on May 17th but it has only just appeared.

There is no indication of what the premises will be trading as.

The applicant is noted as JSTN Ltd.

The area is already flooded with restaurants and takeaways which have caused a great deal of bad parking, delivery drivers hanging around with engines running and an absolutely disgraceful amount of rubbish and litter being left lying around. Another similar premises will just exacerbate the problem.

I am a resident at Holifast Rd B72 Tel. Regards

From:

Sent: Tuesday, June 4, 2024 9:54 PM

To: Licensing

Subject: Licensing 449 Birmingham road b72 1AX

Hello,

We are residents of Harman road and we are opposed to 449 Birmingham road having a license until late night hours of 1am.

We are living on a residential area with a young family and do not want to have drunk and disorderly behaviour in our community late into the night.

Thank you,

From:
Sent: Tuesday, June 4, 2024 10:36 PM
To: Licensing
Subject: 449 Birmingham Rd - licence application

Good evening,

I am writing regarding the late licence requested for the premises at:

JTSN449 LTD registered to 449 Birmingham Rd.

We live near the location and are happy for there to be a bar, but we do not agree that a 1am licence is necessary or fair on the residents of the local area. Our concerns are about noise and disturbance to residents late at night particularly.

Kind regards,

From:
Sent: Wednesday, June 5, 2024 7:55 AM
To: Licensing
Subject: JTSN449 LTD 449 Birmingham Road, B72 1AX

Good morning,

Apologies for the email however there has been a notice put up at JSTN449 LTD (an error we believe on the document as looking into items further we believe the company to be JTSN499 LDT) 449 Birmingham Road, B72 1AX.

The notice states to have a license to allow for the bar to be open till 1am Monday - Sunday, sadly due to being a resident in the area (living at Harman Road) my husband and I object. We believe the bar should only be open till 11pm like the many other bars and restaurants in the area.

Harman Road is already subject to noise from Birmingham road as we have many cars and taxis on our road for people using Birmingham Road. As a resident we have already tried to get permits for our road for parking as the parking in the area is appalling and there are many times were are drive way is blocked.

We already have people to which come down the road and cause an awful lot of noise to which we do not feel would be fair to have from another bar till 1am and even later. We do not oppose the bar and we welcome it to the area however the 1am licence must be reviewed with the residential area and the likely hood that if one bar opens till 1am others are able to also.

Please see a copy of the notice due to the error. Other residents may have emailed already with the wrong company name. Should you need to contact me for anything further please call

Kindest regards,

From:
Sent: Wednesday, June 5, 2024 10:03 AM
To: Licensing
Subject: Re: Licensing Act 2003 (Grant) RE: Beer and Cocktails, 449 Birmingham Road, Wylde Green, Sutton Coldfield, B72 1AX

Hi,

Conversations have been had with the new owner and it's been advised he will open till 1am for parties etc. The road has a group what's app to which other residents have raised concerns and it has been shown to the owner. As you can respect its business so the thought of residents will come second. Birmingham city council needs to take accountability and look after its residents.

Due to this notice we know other businesses in the area are looking to extend licenses- as advised in my previous email the residential area we live in does not require a bar till 1am adding further anti social behaviour to the area and noise pollution. I will happily attach ring doorbell footage to people outside my house just this week picking up drugs and then people a shouting after being kicked out of the establishments on the Birmingham road.

As advised we welcome the new bar to the area however we do not agree to a 1am licence.

From:

Sent: Wednesday, June 5, 2024 7:54 PM

To: Licensing

Subject: License application for premises at 449 Birmingham Rd Wylde Green Sutton Coldfield

I am writing to express my concerns about a license application made by the owner of a Bar which he is intending to open soon on the corner of Harman Rd. As I understand it, he is asking to be allowed to open and sell alcoholic drinks every night until 1.00am. I am very concerned about this being allowed so close to a residential road. I am concerned that people leaving at that time after drinking for so long could cause disruption to people living, and trying to sleep, in nearby houses. Furthermore I worry that if this license is allowed then owners of the many other bars and restaurants in the same very tiny area will follow suit and make similar applications. I think that's could cause a lot of disruption and possible dangers in the area.

Yours faithfully

Harman Road

B72

From:

Sent: Tuesday, June 11, 2024 10:27 PM

To: Licensing

Subject: Application for licence by JSTN Ltd 449 Birmingham Road , B72 1AX

I wish to object to the application for sale of alcohol and regulated entertainment until 1.00am. The surrounding area is a residential area with houses and flat nearby to the premises.

Over the last few year the area has seen an increase in anti social behaviour, and I have concerns that a 1.00am closing time may add to the problem.

Also a concern that other businesses in the area, may look at reviewing their hours if this application is approved.

Harman Road



Birmingham
Application for a premises licence
Licensing Act 2003

For help contact
licensingonline@birmingham.gov.uk
 Telephone: 0121 303 9896

* required information

Section 1 of 21	
You can save the form at any time and resume it later. You do not need to be logged in when you resume.	
System reference	<input type="text" value="Not Currently In Use"/> <p>This is the unique reference for this application generated by the system.</p>
Your reference	<input type="text" value="KC/25/24"/> <p>You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.</p>
Are you an agent acting on behalf of the applicant?	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
<input checked="" type="radio"/> Yes <input type="radio"/> No	
Applicant Details	
* First name	<input type="text" value="Jowayne"/>
* Family name	<input type="text" value="Taylor"/>
* E-mail	<input type="text"/>
Main telephone number	<input type="text"/> Include country code.
Other telephone number	<input type="text"/>
<input type="checkbox"/> Indicate here if the applicant would prefer not to be contacted by telephone	
Is the applicant:	
<input checked="" type="radio"/> Applying as a business or organisation, including as a sole trader <input type="radio"/> Applying as an individual	A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.
Applicant Business	
Is the applicant's business registered in the UK with Companies House?	<input checked="" type="radio"/> Yes <input type="radio"/> No Note: completing the Applicant Business section is optional in this form.
Registration number	<input type="text" value="15654276"/>
Business name	<input type="text" value="JSTN449 LTD"/> If the applicant's business is registered, use its registered name.
VAT number	<input type="text" value="-"/> Put "none" if the applicant is not registered for VAT.
Legal status	<input type="text" value="Private Limited Company"/>

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business	<input type="text" value="Associate"/>	
Home country	<input type="text" value="United Kingdom"/>	The country where the headquarters of your business is located.
Agent Registered Address		Address registered with Companies House.
Building number or name	<input type="text" value="140"/>	
Street	<input type="text" value="High Street"/>	
District	<input type="text"/>	
City or town	<input type="text" value="Henley in Arden"/>	
County or administrative area	<input type="text"/>	
Postcode	<input type="text" value="B95 5BS"/>	
Country	<input type="text" value="United Kingdom"/>	

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	<input type="text" value="INDEX Beer & Cocktails, 449"/>
Street	<input type="text" value="Birmingham Road"/>
District	<input type="text"/>
City or town	<input type="text" value="Birmingham"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="B72 1AX"/>
Country	<input type="text" value="United Kingdom"/>

Further Details

Telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text" value="6,600"/>

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality [Documents that demonstrate entitlement to work in the UK](#)

Add another applicant

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

bar

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

THURSDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

FRIDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

SATURDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

SUNDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Bank Holidays, licensable activities will be extended by 1 hour.

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Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Bank Holidays, licensable activities will be extended by 1 hour.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

FRIDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

SATURDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

SUNDAY

Start 10:00

End 23:59

Start 00:00

End 01:00

Give a description of the type of entertainment that will be provided

Will this entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Bank Holidays, licensable activities will be extended by 1 hour.

Continued from previous page...

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Bank Holidays, licensable activities will be extended by 1 hour.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Continued from previous page...

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On Bank Holidays, licensable activities will be extended by 1 hour.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Training in relation to the promotion of the licensing objectives must be provided and undertaken by all members of staff (whether paid or unpaid) before he / she makes a sale or supply of alcohol and at least every six months thereafter.

Documented training records must be kept at the premises and made available to an officer of a responsible authority on request.

b) The prevention of crime and disorder

CCTV

A digital Closed Circuit Television System (CCTV) will be installed and maintained in good working order and be correctly time and date stamped.

-The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed.

-The system will record and retain CCTV footage for a minimum of 28 days

-The system will record at all times when the premises are open.

Continued from previous page...

-The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer.
-CCTV footage must be made available to be viewed by an officer of a responsible authority during an inspection of or visit to the Premises.
-Upon receipt of a request for a copy of CCTV footage from any officer of a responsible authority, the premises will produce that footage within 24 hours.

An incident book must be kept at the Premises and maintained up to date (no later than 24 hours after the incident) at all times and will record the following:

- Time date and details of all incidents/complaints of crime and disorder or anti-social behaviour
- All crimes reported to the venue
- Any faults in the CCTV system, searching equipment or scanning equipment
- Any visit by a responsible authority or emergency service
- The incident book must be made available to officers of a responsible authority upon request or during an inspection

A refusals register must be kept at the Premises and maintained up to date at all times recording the date and time, type of product refused, reasons for every refusal to sell alcohol to a customer and the name and signature of member of staff refusing the sale. The refusals record must be made available to an officer of a responsible authority upon request.

c) Public safety

The Licence Holder shall ensure that all emergency lighting is checked on a weekly basis. Entrances, exits and passageways shall be kept clear.

The premises' Fire Risk Assessment will be made available to any officer of a responsible authority upon request.

The premises licence holder shall ensure that the maximum number of persons on the premises at any one time shall not exceed the number agreed with West Midlands Fire Service

d) The prevention of public nuisance

Signs shall be placed at all exits asking customers to respect the needs of local residents and requesting that they leave the premises quietly.

The premises shall have an operational dispersals policy and noise management plan.

e) The protection of children from harm

The premises will adopt the Challenge 25 scheme with appropriate signage to be placed at the entrance to the premises and adjacent to the counter area.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at <https://www.tax.service.gov.uk/business-rates-find/search>

Band A - No RV to £4300 - £100.00

Band B - £4301 to £33000 - £190.00

Band C - £33001 to £87000 - £315.00

Band D - £87001 to £125000 - £450.00*

Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 - £900.00

Band E - £125001 and over - £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 - £1,000.00

Capacity 10000 -14999 - £2,000.00

Capacity 15000-19999 - £4,000.00

Capacity 20000-29999 - £8,000.00

Capacity 30000-39999 - £16,000.00

Capacity 40000-49999 - £24,000.00

Capacity 50000-59999 - £32,000.00

Capacity 60000-69999 - £40,000.00

Capacity 70000-79999 - £48,000.00

Capacity 80000-89999 - £56,000.00

Capacity 90000 and over - £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE

- * ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15).

THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS

- * PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="Kerry Cox"/>
* Capacity	<input type="text" value="Duly Authorised Agent"/>
* Date	<input type="text" value="16"/> / <input type="text" value="05"/> / <input type="text" value="2024"/> dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/birmingham/apply-1> to upload this file and continue with your application.

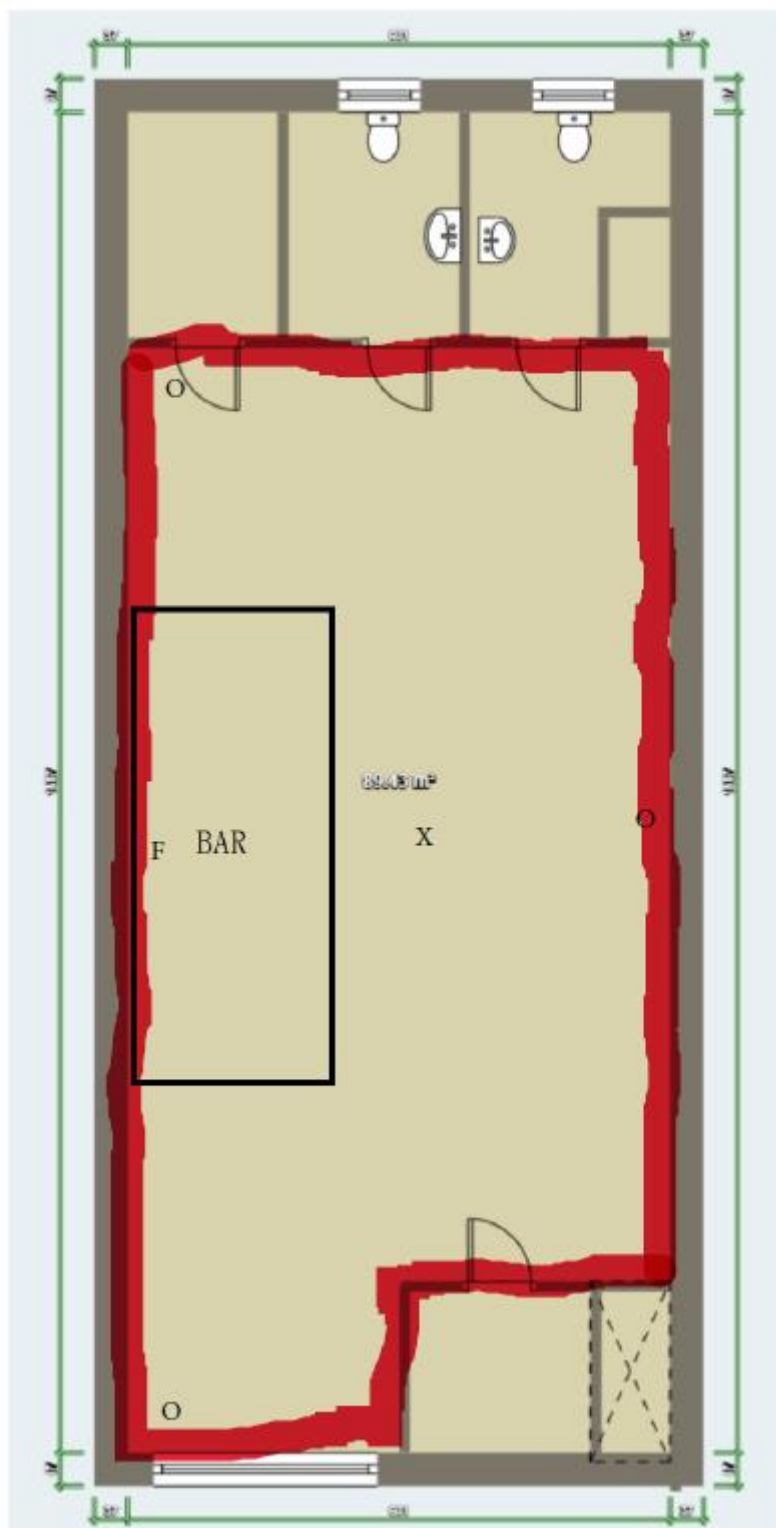
Don't forget to make sure you have all your supporting documentation to hand.

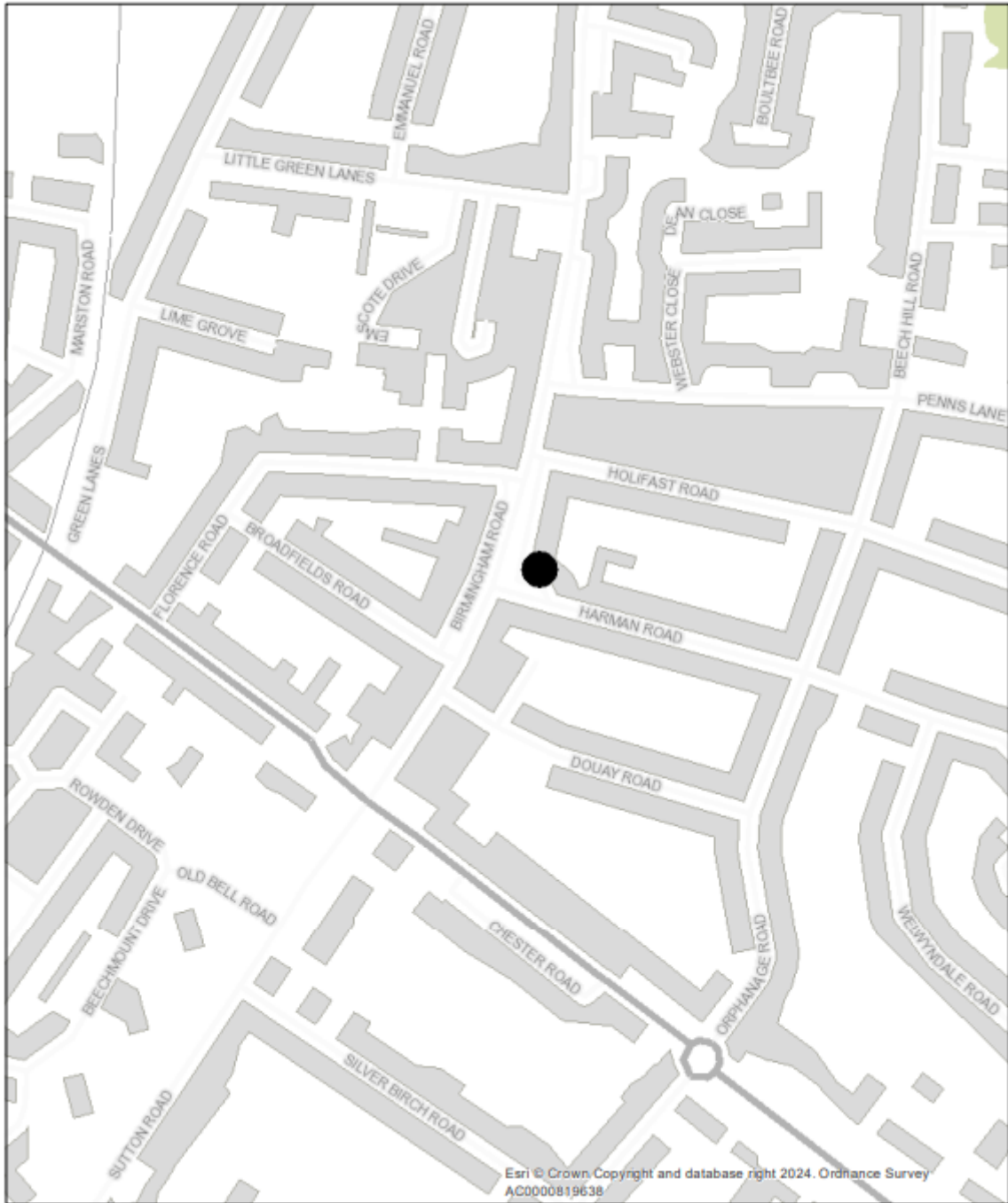
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

449 Birmingham Road
Birmingham
B72 1AX

X = Smoke alarm
O = CCTV
F= Fire extinguisher





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